

中華民國110年11月24日本校110學年度第1學期第4次國際暨兩岸交流委員會會議通過  
中華民國110年11月29日本校110學年度第1學期第4次招生委員會會議通過

# 吳鳳科技大學

## 111學年度外國學生申請入學與轉學招生簡章

WuFeng University  
International Student Admission Handbook  
for the 2022-2023 Academic Year



吳鳳科技大學國際暨兩岸事務中心  
International & Cross-Strait Affairs Center,  
WuFeng University

E-mail: [iac@wfu.edu.tw](mailto:iac@wfu.edu.tw)

TEL: +886-5-2267125 ext.21931~21933、21815

TEL: +886-5-2269954

FAX: +886-5-2261213

Address: No. 117, Sec 2, Chiankuo Rd., Minhsiung, Chiayi County 621303, Taiwan, R.O.C.

中華民國 110 年 11 月 29 日

# 111 學年度外國學生申請入學與轉學招生簡章

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考生服務電話：電話：(05)226-7125 分機 21931~21933、21815  
Service line for examination candidates: +886 5226-7125 ext. 21932~21933, 21814

相關招生資訊網站 <http://cia.wfu.edu.tw/>  
For more information, please refer to: <http://cia.wfu.edu.tw/>

**吳鳳科技大學**  
**111學年度外國學生申請入學與轉學重要日程表**  
 International Student Admission Handbook  
 for the 2022-2023 Academic Year, WuFeng University

## Important Schedules

### 1. 秋季班 Fall-semester (September 2022)

工作項目 / Schedule of Events	日期 / Dates
公告招生簡章 Admission Handbook Available	2022年5月3日 May 3, 2022
線上申請 Online Application	申請截止期限：2022年7月31日 Application Deadline: July 31, 2022
申請表件送各系所書面審查並進行線上視訊面試 Application Review and Online Interview Undergone by Departments/ Graduate Institutes	2022年8月1日~2022年8月14日 Aug 1, 2022~ Aug 14, 2022
公告錄取名單 Admission Results Posted on WuFeng University (hereinafter referred to as WFU) Website	2022年8月15日 Aug 15, 2022
寄發錄取/不錄取通知 Acceptance/ Non-acceptance Letter Sent to Applicants	2022年8月15日 Aug 15, 2022
註冊入學 Registration	2022年9月中旬 Mid-September, 2022

### 2. 春季班 Spring-semester (February 2023)

工作項目 / Schedule of Events	日期 / Dates
線上申請 Online Application	申請截止期限：2022年12月31日 Application Deadline: Dec 31, 2022
申請表件送各系所書面審查並進行線上視訊面試 Application Review and Online Interview Undergone by Departments/ Graduate Institutes	2023年01月04日~2023年01月20日 Jan 04, 2023~ Jan 20, 2023
公告錄取名單 Admission Results Posted on WuFeng University (hereinafter referred to as WFU) Website	2023年01月21日 Jan 21, 2023
寄發錄取/不錄取通知 Acceptance/ Non-acceptance Letter Sent to Applicants	2023年01月21日 Jan 21, 2023
註冊入學 Registration	2023年2月中旬 Mid-February, 2023

# I. 申請注意事項 Application Instructions

## 1. 申請截止日期 / Application Deadlines

### 【秋季班】2022 年 9 月入學 (111 學年度第 1 學期)

**Fall semester: Begins at September 2022 (First semester of the 2022-2023 academic year)**

申請截止日期：即日起至 2022 年 7 月 31 日

Deadline：postmarked no later than July 31, 2022

### 【春季班】2023 年 2 月入學 (111 學年度第 2 學期)

**Spring semester: Begins at Mid-February 2023 (Second semester of the 2022-2023 academic year)**

申請截止日期：即日起至 2022 年 12 月 31 日

Deadline：postmarked no later than Dec 31, 2022

## 2. 線上申請/ Online Application

請至「吳鳳科技大學線上申請系統」填寫線上申請表，並列印所有相關表格，於申請截止日期內郵寄或親自送達本校國際暨兩岸事務中心。

線上申請網址為：[https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign\\_admission.jspf](https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign_admission.jspf)

**Fill in the online application form and print all required forms. Submit the forms in person or mail the application package to WFU International & Cross-Strait Affairs Center by the application deadline.**

To apply online, visit [https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign\\_admission.jspf](https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign_admission.jspf)

## 3. 申請資格/ Eligibility

(1) 具外國國籍且未曾具有中華民國國籍，於申請時亦不具僑生資格者。

An applicant of foreign nationality, who has never held a nationality from the Republic of China (Taiwan) and who does not possess an overseas Chinese student status at the time of his/her application, is qualified to apply for admission under this regulation.

(2) 具外國國籍且符合下列規定，於申請時已連續居留海外 6 年以上，計算至 2022 年 08 月 01 日：

An applicant of foreign nationality, who is pursuant to the following requirements, has continuously resided overseas for no less than 6 years (up to August 1, 2022) is also qualified to apply for admission under this regulation.

A. 申請時兼具中華民國國籍，應自始未曾在臺設有戶籍。

An applicant holding both foreign and Republic of China (Taiwan) nationalities, but has never been registered as part of a household in Taiwan.

B. 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時(計算至 2022 年 8 月 1 日)已滿 8 年。

An applicant holding foreign nationality, and who once held Republic of China (Taiwan) nationality, but has not been registered as part of household in Taiwan for at least 8 years (up to August 1, 2022), as determined by the Ministry of the Interior.

C. 前二款均未曾以僑生身份在臺就學，且未於當學年度接受海外聯合招生委員會分發。

If the preceding two clauses are relevant to an applicant, then that applicant must not have studied in Taiwan as an overseas Chinese student and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.

依教育部合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定。

According to the Agreement on Educational Cooperation, a foreign national selected by a foreign government, organization, or school, is not subject to the limitations as prescribed in the preceding two paragraphs (however, the applicant will still need to obtain approval from relevant Taiwanese government agencies). Please note: this is applicable only to applicants who have never been registered as part of a household in Taiwan.

- (3) 具外國國籍，兼具香港或澳門永久居留資格，具未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿6年以上者。

An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macau, has never been registered as part of household in Taiwan and, at the time of application, has continuously resided in Hong Kong, Macau, or another foreign country (overseas) for no less than 6 years is qualified to apply for admission under these regulations.

- (4) 曾為大陸地區人民具外國國籍具未曾在臺設有戶籍，申請時已連續居留海外6年以上者。

An applicant who is a former citizen of Mainland China, and currently holds a foreign nationality, has never been registered as part of a household in **Republic of China** (Taiwan) and, at the time of application, has continuously resided overseas for no less than 6 years is qualified to apply for admission under these regulations.

第(2)、(3)、(4)項所指海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每歷年在國內停留期間不超過120日。

The term “overseas” as prescribed in Paragraph 2, 3, and 4 is limited to countries or regions other than Mainland China, Hong Kong and Macau. The phrase “continuously reside overseas” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

The only exceptions to this method of calculation are as follows (Please note: these exceptions must be supported by written documentation):

- A. 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部認定之技術訓練專班。

Has attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technical training classes. Please note: the courses must be accredited by Ministry of Education (hereafter referred to as the “Ministry”).

- B. 就讀教育部核准得招收外國學生之各大專校院華語文中心，合計未滿2年。

Has attended a Mandarin Chinese language center at a university or college in Taiwan for no more than 2 years. Please note: the educational institution must be accredited by Ministry.

- C. 交換學生，其交換期間合計未滿2年。

Exchange students who have studied in Taiwan for no more than 2 years.

- D. 經中央目的事業主管機關許可來臺實習，實習期間合計未滿2年。

Has taken an internship lasting for no more than 2 years. Please note: the internship must be authorized by a central government agency.

- (5) 外國學生須符合教育部採認之高中、大學或獨立學院畢業者(請參考教育部國際及兩岸教育司網站 <https://english.moe.gov.tw/mp-1.html>)。外國學生具國外高中畢業資格者，得申請入學本校學士班；具學士學位者或具有與我國學制相當之同等學力資格者，得申請入

學本校碩士班。

International students who have graduated from a high school, college or university recognized by the Ministry of Education of the Republic of China (Taiwan) can apply for admission (for more information, please visit the website of Ministry of Education of Taiwan. <https://english.moe.gov.tw/mp-1.html>). International students with a foreign high school diploma are eligible to apply for undergraduate programs; with a Bachelor's or a Master's degree are eligible to apply for Master Program.

(6)轉學：外國學生在我國立案之公私立大學就讀滿一學年可申請轉學入學本校就讀。

### **Transfer Students:**

International students who have studied for two or more semesters in a public or an accredited private university or college in Taiwan that is recognized by the Ministry of Education may apply.

- 中華民國國籍法第二條規定如下，有下列各款情形之一者，屬中華民國國籍：  
According to Article 2 of the R.O.C. (Taiwan) National Law, a person shall have the nationality of Republic of China (Taiwan) under any of the conditions provided by the following subparagraphs:
1. 出生時父或母為中華民國國民。  
His/ Her father or mother was a national of Republic of China (Taiwan) when he/she was born.
  2. 出生於父或母死亡後，其父或母死亡時為中華民國國民。  
He/ She was born after the death of his/her father or mother, and his/her father or mother was a national of Republic of China (Taiwan) at the time of death.
  3. 出生於中華民國領域內，父母均無可考，或均無國籍者。  
He/ She was born in the territory of Republic of China (Taiwan), and his/ her parents can't be ascertained or both were persons.
  4. 歸化者  
He/ She has undergone the naturalization process.  
前項第一款及第二款及規定，於本法修正公布時之未成年人，亦適用之。  
The preceding subparagraphs 1 and 2 shall also apply to the persons who were minors at the time of the revision and promulgation of this Act.
- 111 學年度申請至本校秋季班就讀之外國學生申請日期自 2022 年 4 月 19 日起，應備文件及相關規定應以中華民國教育部網站公布之最新「外國學生來臺就學辦法」之規定為準，請申請者隨時查閱教育部網站(<http://english.moe.gov.tw/content.asp?CuItem=7996>)及本校網站。  
The application period for the fall semester of the 2022/ 2023 academic year begins on April 19, 2022. Requirements and regulations can be found on the Ministry of Education (MOE) Website. The most up-to-date version of the MOE “Regulations Regarding International Students Undertaking Studies in Taiwan” is posted on the MOE Website at <http://english.moe.gov.tw/content.asp?CuItem=7996>. Before submitting an application, please check the MOE and WuFeng University websites for important information and updates.
- 申請資格係依據教育部「外國學生來臺就學辦法」之規定，辦法若經修正，將以教育部公告為準。Application eligibility is based on the MOE “Regulations Regarding International Students Undertaking Studies in Taiwan”. If the MOE regulations are revised, the latest MOE regulations shall prevail.

#### 4. 申請程序/ Application Procedures

<p>步驟一 Step 1</p>	<p>➤ 請先確認您的身份是否符合外國學生申請資格，再確認欲申請就讀系所及入學時間之申請截止日期。</p> <p>Please make sure that you are eligible to apply as an international student. Then, check the deadline for the semester and program for which you intend to apply.</p>
<p>步驟二 Step 2</p>	<p>➤ <u>請至「吳鳳科技大學線上申請系統」進行線上報名</u>，填妥報名資料並確認無誤後送出，即可列印<u>入學申請表、繳交資料紀錄表、具結書、文件驗證切結書(如適用)、財力保證書(如適用)、報名信封封面</u>。</p> <p>Visit the <b><u>WFU online application system</u></b>. Create an account and enter your personal data as prompted. Fill out the online application form, ensure that all of the information is correct, then click “send” to complete the online procedures. Print out the <b><u>Application Form, Checklist, Declaration, Affidavit (of admissions documents to be verified (if applicable)), Financial Guarantee (if applicable) and Application Cover Sheet.</u></b></p>
<p>步驟三 Step 3</p>	<p>➤ 請於列印之入學申請表、具結書及文件驗證切結書上簽名。</p> <p>Sign your name on the completed application form, declaration and affidavit (of admissions documents to be verified).</p>
<p>步驟四 Step 4</p>	<p>➤ 準備申請所需文件，並檢查您欲申請之系所是否有另需繳交資料。</p> <p>Prepare all required documents. Please note: Applicants are responsible for additional documents with individual programs per required.</p>
<p>步驟五 Step 5</p>	<p>➤ 申請文件請於截止日前以掛號郵寄或親自送至以下地址(海外地區建議使用 DHL 或 FedEx 等快遞服務)。(請將報名信封封面，黏貼於申請郵件上)</p> <p>The application package must arrive before the application deadline. It can be delivered in person or by post to the following address:</p> <p>吳鳳科技大學國際暨兩岸事務中心 621303 嘉義縣民雄鄉建國路二段 117 號 International &amp; Cross-Strait Affairs Center, WuFeng University 117, Sec 2, Chiankuo Rd, Minhsiung, Chiayi County 621303, Taiwan, (R.O.C.)</p> <p>親自繳交受理時間：週一至週五，08:30-17:00 Office hours: Monday to Friday, 08:30-17:00</p> <p>Please note: For application packages mailed from overseas, DHL or FedEx is recommended. Please attach the Application Cover Sheet (see appendix 9) to the exterior of the application package or envelope.</p>
<p>步驟六 Step 6</p>	<p>➤ 當申請表件收到時，我們會以電子郵件方式通知。</p> <p>You will be notified via e-mail when your application package has been received.</p>

## 5. 申請應繳交資料/ Materials Required for Application

### (1) 應繳資料檢核表 (表格將於線上申請表填完後，自動帶出)

Application checklist. (Automatically generated after filling in the online application form)

### (2) 入學申請表

Application form

線上填寫後須列印入學申請表，並附貼 2 吋半身脫帽近照。

After filling in the online application form, print out the form and attach a latest passport sized photo (3.5cm x 4.5cm).

### (3) 護照影本或其他國籍證明文件

Copy of passport (front page) or other equivalent verification of nationality.

### (4) 具結書(表格將於線上申請表填完後，自動帶出)

Declaration (automatically generated after filling in the online application form)

### (5) 推薦書二封 (申請碩士班)

Two letters of recommendation (only for Master's degree program applicants)

### (6) 學歷證明文件

Academic Credentials

經我國駐外使領館、代表處、辦事處、其他經外交部授權機構(以下簡稱駐外館處)、行政院設立或指定之機構或委託之民間團體驗證之外國學校最高學歷或同等學力證明文件及成績單(中、英文以外之語文，應附中文或英文譯本)

The highest-level diploma and transcript issued by an overseas academic institution. These documents must be authenticated by a R.O.C. (Taiwan) embassy, consulate, representative office, another agency authorized by the Ministry of Foreign Affairs (hereafter referred to as "Taiwan's Overseas Representative Office"), or verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan (a copy of the translation in Chinese or English is necessary, if the original diploma is in a language other than Chinese or English).

A. 大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。

Academic credentials from Mainland China: "Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area" shall apply.

B. 香港或澳門地區：應依香港澳門學歷檢附及採認辦法規定辦理。

Academic credentials from Hong Kong or Macau: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macau shall apply.

C. 其他地區學歷：

Academic credentials from other areas:

(A) 海外臺灣學校及大陸地區臺商學校之學歷同我國同級學校學歷。

Academic credentials earned at overseas Taiwanese schools or Taiwanese schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.



- (B) 前二目以外之國外地區學歷，應依大學辦理國外學歷採認辦法規定辦理。但設校或分校於大陸地區之外國學校學歷，應經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

Academic credentials referred to in the preceding two items shall be subject to the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education”. However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and be verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.

- 成績單須有在校每學期課程所修讀之成績

Transcripts must show grades for every semester of study in which you were enrolled at that institution.

- 應屆畢業生申請者，申請時可不須繳交畢業證書，但註冊時必須繳交，否則取消錄取資格。

Recent graduates do not need to hand in their diploma with their application. The diploma must be submitted at the time of registration, however, or the admissions offer will be revoked.

- 駐外館處網站請至外交部網站(<http://www.taiwanembassy.org>)查詢。

For more information please visit the Ministry of Foreign Affairs website:

(<http://www.taiwanembassy.org>)

#### (7)財力證明 (請選擇以下任一種方式繳交)

Financial Statement (Please choose one type of payment methods listed below):

- A.最近三個月內經金融機構開具之足夠在臺就學之財力證明影本一份。**財力證明應有至少 6 個月之經常性財力 8,000 美金以上。**

Photocopy of a financial statement that demonstrates financial sustainability for studying in Taiwan **of which should be at least 8,000 USD** (issued by a financial institution within the past three months) **to sustain at least 6 months of studying.**

- B.政府、大專校院或民間機構提供全額獎助學金之證明。

Proof of full scholarship provided by a government agency, university, college or private organization.

- 存款證明非申請人帳戶，需附上資助者之財力保證書及其存款證明(如附表 5)

If the financial statement is not in the name of the applicant, a financial guarantee is also required from the sponsor. (Appendix 5)

#### (8)各系所規定應繳交資料 (請參考 II. 招生系所規定事項)。

Additional required documents for individual programs (Please refer to Part II: Admissions Criteria).

#### (9)如曾為雙重國籍者須檢附由內政部發給的「喪失國籍許可證明書」影本或其他證明文件。

An applicant who formerly held Republic of China (Taiwan) citizenship must attach a photocopy of the “Forfeited Nationality Permit Certificate” or other official certificate issued by the Ministry of the Interior.

**備註 Note:**

- 如在申請截止日期前無法完成驗證手續，請繳交「文件驗證切結書」(如附表 4)，若經錄取，須於報到註冊時繳交經我國駐外館處、行政院設立或指定之機構或委託之民間團體驗證之畢業證書及成績單正本，未能如期繳交者，將取消其錄取資格。

If the verification process is not completed before the application deadline, a signed Affidavit (of Admissions Document to be Verified) (see Appendix 4) must be submitted with the application. At the time of registration, students must provide the original academic degree and transcript verified by a Taiwanese overseas representative office, or verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan. If the related certificates cannot be submitted on time, the admissions offer will be revoked.

- 所有申請文件概不退還，請自行保留備份。

Application documents will not be returned for any reason, please make copies for your own records.

## 6. 申請注意事項/ Application Remarks

- (1) 申請人不曾以僑生身份在中華民國就讀。

Applicant has never studied in Republic of China (Taiwan) as an Overseas Chinese student.

- (2) 依教育部規定，外國學生經入學學校以操行、學業成績不及格或因犯刑事案件確定致遭退學者，不得再依「外國學生來臺就學辦法」向本校申請入學。若違反此規定並經查證屬實者，撤銷其入學資格。

In accordance with Ministry of Education (MOE) regulations, international students who are expelled from a university or college due to behavioral issues, poor academic performance or a conviction under the criminal code may not apply for admission under the “Regulations Regarding International Students Undertaking Studies in Taiwan”. Any violation of this regulation that is verified will result in an immediate revocation of the individual’s WuFeng University (WFU) student status.

- (3) 已報名或錄取之學生，如經發現申請資格不符規定或所繳交之證件有經變造、偽造、假借、冒用等不實情事者，未入學者即取消錄取資料；已入學者開除學籍，亦不發給任何學歷證明；如將來在本校畢業後始發現者，除勒令繳銷學位證書外，並公告取消其畢業資格。

Offer of admission shall be revoked and/or the student shall be dismissed from WFU if any information provided in the application or any of the supporting documents have been found to be falsified. Those who have graduated shall have their diploma revoked.

## 7. 修業期限/ Program Duration

學士班：4 年至 6 年      Bachelor program: 4-6 years

碩士班：1 年至 4 年      Master program: 1-4 years

## 8. 招生名額 / Admission Quota

學位 Degree	學士班 Bachelor program	碩士班 Master program
招收對象 Target Student	新生及轉學生 New student & Transfer student	新生 New student
招生名額 Admission Quota	109 名	3 名

## 9. 申請費用/ Application Fee

申請費：免收

Application fee: None

## 10. 獎學金/ Scholarship Information

### 臺灣獎學金/ Taiwan Scholarship

外國學生得於入境前向中華民國(臺灣)駐外單位或代表處申請政府核發之「臺灣獎學金」，有關獎學金訊息請參考教育部國際暨兩岸教育司網頁。

<https://depart.moe.edu.tw/ed2500/>

International students are able to apply for the Taiwan Scholarship, which is granted by the central government, through Taiwan's Overseas Representative Office before their arrival in Taiwan. For further information, please visit: <https://depart.moe.edu.tw/ed2500/>

## 11. 放榜/ Result Announcement

項目/ Items	秋季班/ Fall Semester	春季班/ Spring Semester
公告錄取名單 Result of Admission Posted on the WFU website	Aug 15, 2022	Jan 21, 2023
寄發錄取/不錄取通知 Acceptance/ Non-acceptance Letters Sent to Applicants	Aug 15, 2022	Jan 21, 2023
【註】錄取名單公告於本校國際暨兩岸事務中心網頁，入學通知單則以 DHL 或 FedEx 等快遞郵件寄發。 Result of admission will be posted on the WFU website. Acceptance letters will be delivered via DHL or FedEx.		

## 12. 報到及註冊入學/ Registration

(1)錄取生應依錄取通知之規定，在指定期限內辦理「網路報到」手續(網址將載明於錄取通知單上)。

Admitted applicants are required to submit an online New Student Confirmation Form to the International & Cross-Strait Affairs Center prior to the appropriate deadline. The URL for the online confirmation form will be noted in the acceptance letter.

(2)已完成「網路報到」之新生應依錄取通知之規定辦理報到及註冊手續，並繳驗護照、經我國駐外館處、行政院設立或指定之機構或委託之民間團體驗證之畢業證書、成績單及健康檢查正本(檢驗後歸還)，始得註冊入學。

Admitted applicants after completed the online New Student Confirmation Form must, prior to the date specified in the acceptance letter, come to the university to register. At that time, applicants must present their passport, diploma, transcripts and health certificate (originals) officially verified by a Taiwanese overseas representative office, or verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan. (Please note: photocopied documents will not be accepted; all original documents will be returned after inspection).

(3)考生錄取後未能依規定時間註冊入學者，須於上課開始日前，申請保留入學資格，經學

校核准後，始可於次學年度申請辦理入學。

Admitted applicants who are unable to register by the registration deadline must apply for an admissions status extension before the first day of class. With an approved extension, the applicant is allowed to enroll in the following academic year.

(4)經錄取學生註冊入學後，其學分抵免係依本校「吳鳳科技大學學生抵免科目學分實施要點」辦理。

Transfer credits from other colleges/ universities shall be handled according to the WFU credit transfer regulations.

### 13.學雜費/ Tuition and Fees \*

本校學雜費收費標準如下表，請參考。(每一學年分二學期)

Tuition and fees are subject to annual change (Please note: there are two semesters in each academic year).

※所有金額以新台幣計算。

※All rates are shown in NTD (New Taiwan Dollars).

費用 Rates	學費 Tuition	雜費 Miscellaneous Fees	合計 Total
院別 College			
安全工程學院 College of Safety and Engineering	39,780	14,350	54,130
數位管理學院 College of Digital Management	38,040	9,180	47,220
醫學健康學院 College of Medical and Health Sciences	38,040	9,180	47,220
備註/Remarks: 應用數位媒體系及長期照護與管理系依本校安全工程學院收費標準。 電腦實習費 850、學生平安保險費 563、網路使用費 200、清潔費 280，每學期另外收取。 Rates of College of Safety and Engineering apply to Department of Applied Digital Media and Department of Long-Term Care and Management. Other fees including Computer appliance NT850, Insurance NT563, Internet NT200, Cleaning service NT280, all charged per each semester.			

### 14.保險費/ Insurance \*

全民健保 National Health Insurance	NT826/ per month (一個月)
外籍學生健康保險 Foreign Student Health Insurance	NT3,000/ 1 <sup>st</sup> semester (入學後第一學期)

(1)學生於註冊時，應檢附於國外投保自入境當日起至少六個月，並經駐外館處認證且得於臺灣使用之健康保險。

International students should purchase their own health insurance (for the first six months of their stay in Taiwan) until they are eligible to enroll in the National Health Insurance Program.

Overseas insurance should be certified by a Taiwanese overseas representative office in the

student's home country or the nearest Taiwanese overseas representative office.

**(2) 國際學生在臺取得居留證後並連續居住滿六個月，始可加入全民健保。**

International students can join the National Health Insurance after they have obtained a residence permit in Taiwan and have lived continuously for six months.

**(3) 國際學生於入臺前若未投保健康保險，可洽本校國際暨兩岸事務中心協助在臺投保健康保險。**

Please check with the International & Cross-Strait Affairs Center for information regarding medical insurance (Foreign Student Health Insurance).

**15. 其他費用 / Other Fees \***

**(1) 收費標準 / Rates:**

※下表各項費用如有調整，以實際公告金額為主。

※The above-mentioned rates are flexible, please refer to the formal notice for the actual amount.

項目 Fees	說明 Description	收費標準 Rates			
		四人房 Quadruple Room	三人房 Triple Room	雙人房 Double Room	單人房 Single Room
宿舍費 Dormitory Housing	一學期(4個月)/ Per semester (4 months)	NT11,000	NT14,600	NT22,000	NT44,000
宿舍網路費 Dorm Internet	一學期(4個月)/ Per semester (4 months)	NT1,000			
學生團體保險費 Student Insurance	學期/ Per Semester	NT563 個別繳費 Pay respectively			
清潔費 Cleaning Service	學期/ Per Semester	NT280 個別繳費 Pay respectively			
電腦實習費 Computer Accesss	學期/ Per Semester	NT850 個別繳費 Pay respectively			
停車費(機車) Motorcycle Parking	學年/ Per Academic Year	NT200 個別申請並繳費 Apply and pay respectively			

**(2) 除了學雜費及宿舍費用外，生活費每個月約新臺幣 4,000 元~7,000 元；書籍費依照所修習課程而有不同，書籍費每學期約 3,000 元~6,000 元。**

Apart from tuition and fees, the general living expenses are around NT4,000 to NT7,000 per month. Book expenses vary from course to course. The cost for books is expected to be around NT3,000 to NT6,000 per semester.

\* 吳鳳科技大學保留修改本簡章提及收費條件之權利。收費標準若有調整將公告於本校網站。

\* WuFeng University reserves the right to change or modify any of the above-mentioned terms and conditions. Rates subject to change or modification will be available on university's website.

## 16.其他注意事項/ Other Remarks

- (1)現代奴隸的定義是強迫、威脅或是欺騙等手段剝削受害者及其自由。

我了解我是出於自願並有意就讀吳鳳科技大學，而非遭到剝削。

Modern slavery describes situations where coercion, threats or deception are used to exploit victims and undermine their freedom.

I understand that I want to attend WuFeng University as a student under my own will, to my best understanding, and NOT being exploited.

- (2)報名時繳交之「畢業證書」，除海外臺灣學校所發外，其他應依教育部「國外學歷查證認定作業要點」之規定辦理。

Except for diplomas issued by Overseas Taiwanese schools, diplomas submitted for application review shall first be authenticated in accordance with the rules promulgated by the Ministry of Education.

- (3)入學許可並不保證簽證之取得，簽證須由我國外交部領事事務局或駐外館處核發。

Acceptance letters or admission notices do not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs or Taiwan's Overseas Representative Office.

- (4)依行政院衛福部疾病管制署規定，來臺研習六個月以上之外籍學生及僑生，於申請居留簽證或居留證時，須繳交近3個月內由衛生福利部指定外籍人士體檢國內醫院或國外醫院出具之健康檢查合格證明(居留或定居健康檢查項目表)，國外健檢證明須經中華民國駐外館處驗證。詳細資料請參閱外交部領事事務局網站(<http://www.boca.gov.tw>)

According to regulations stipulated by the Center for Disease Control (CDC) of Ministry of Health and Welfare of the R.O.C. (Taiwan), students with a foreign nationality and overseas Taiwanese students that will be studying in Taiwan for 6 months or more are required to submit the "Health Certificate for Residence Application" that is issued within 3 months by one of the local or foreign hospitals that designated by the Center for Disease Control of Ministry of Health and Welfare of the R.O.C. (Taiwan) Health certificates issued by foreign hospitals must be authenticated by an R.O.C. (Taiwan) overseas mission. For details, please refer to the Bureau of Consular Affairs (Ministry of Foreign Affairs) website: <http://www.boca.gov.tw>

- (5)依菸害防治法規定，大專校院室內場所全面禁止吸菸；室外場所除吸菸區外，不得吸菸。

According to the Tobacco Hazard Control Act, smoking is prohibited in all indoor areas on the campus. Smoking in all outdoor areas is also prohibited, except in designated smoking areas.

- (6)本申請入學係依據本校學則及「吳鳳科技大學外國學生申請入學規定」辦理。

International student admissions are based on "WFU Study Regulations" and the "WFU Regulations Governing International Student Admissions".

- (7)「吳鳳科技大學外國學生申請入學規定」係依據教育部「外國學生來臺就學辦法」所訂定，辦法若經修正，將以教育部公告為準。

The "WFU Regulations Governing International Student Admissions" is formulated in accordance with Ministry of Education (MOE) "Regulations Regarding International Students Undertaking Studies in Taiwan". If MOE regulations are revised, the latest MOE regulations shall prevail.

- (8)本簡章若有未盡事宜，依相關法令規定及本校審查會議決議辦理。

Any application matters not stipulated here shall be handled in accordance with WFU regulations and Admissions Committee.

## 17. 聯絡資訊/ Contact Information

外國學生申請入學業務承辦人員：李卓信

Person in charge of international student admissions and affairs:

LEE, CHO-SHIN

International & Cross-Strait Affairs Center, WuFeng University

E-mail: iac@wfu.edu.tw

TEL: +886-5-2267125 ext. 21815

FAX: +886-5-2261213

## II. 招生系所規定事項/ Admissions Criteria

1. 本校目前有安全工程、數位管理及醫學健康 3 個學院，計 11 個學士班及 2 個碩士班，開放招收外國學生。

WFU is comprised of three colleges: Safety and Engineering, Digital Management, and Medical and Health Sciences for academic year 2022-2023. 11 undergraduate programs and 2 master's degree programs are currently accepting international student applications.

2. 有關課程相關問題，請逕洽本校國際暨兩岸事務中心電話號碼：+886-5-2269954。

Regarding course requirements, please contact the International & Cross-Strait Affairs Center (+886-5-2269954).

3. 招生系所/ Academic Program

系所 Department		學位/ Program	
		學士班 Bachelor	碩士班 Master
餐旅管理系	Dept. of Hospitality Management	●◆	●
機械工程系	Dept. of Mechanical Engineering	●◆	
電機工程系	Dept. of Electrical Engineering	●◆	●
消防系	Dept. of Fire Science	●◆	
車輛科技與經營管理系	Dept. of Vehicle Technology & Entrepreneurship	●◆	
美容美髮造型設計系	Dept. of Fashion Styling and Design	●◆	
觀光休閒管理系	Dept. of Tourism and Leisure Management	●◆	
應用數位媒體系	Dept. of Applied Digital Media	●◆	
幼兒保育系	Dept. of Early Childhood Educare	●◆	
休閒遊憩與運動管理系	Dept. of Leisure Recreation and Sport Management	●◆	
長期照護與管理系	Dept. of Long-Term Care and Management	●◆	

●表示招收新生。◆表示招收轉學生。

● open for freshmen application ◆ open for transfer application.

4. 各系所規定繳交資料說明如下：

Additional required documents for individual programs are listed below:

Website: <http://www2.wfu.edu.tw/wp/cia/>

Phone No.: +886-5-2267125 ext.21815

E-mail: [iac@wfu.edu.tw](mailto:iac@wfu.edu.tw)

系所(學制) / Dept. (Program)	應繳交資料/ Required Documents
電機工程系光機電暨材料碩士班 MS Degree Program of Opto-Mechatronics and Materials in Electrical Engineering Department	1. 自傳及讀書計畫 Autobiography and study plan 2. 任何已發表之文獻、專書論文及專利等 Publications including research papers, books, patents, etc. 3. 其他有助於審查之資料 Any supplementary materials helpful for review.
餐旅管理系餐旅管理與餐飲安全碩士班 MS Degree Program of Hospitality Management and Food & Beverage Safety	
機械工程系(四年制大學) Dept. of Mechanical Engineering (Bachelor's Degree)	1. 自傳 Autobiography 2. 其他有助於審查之資料 Any supplementary materials helpful for review.
消防系(四年制大學) Dept. of Fire Science (Bachelor's Degree)	
電機工程系(四年制大學) Dept. of Electrical Engineering (Bachelor's Degree)	
車輛科技與經營管理系(四年制大學) Dept. of Vehicle Technology & Entrepreneurship (Bachelor's Degree)	
應用數位媒體系(四年制大學) Dept. of Applied Digital Media (Bachelor's Degree)	
餐旅管理系(四年制大學) Dept. of Hospitality Management (Bachelor's Degree)	
美容美髮造型設計系(四年制大學) Dept. of Fashion Styling and Design (Bachelor's Degree)	
觀光休閒管理系(四年制大學) Dept. of Tourism and Leisure Management (Bachelor's Degree)	
休閒遊憩與運動管理系(四年制大學) Dept. of Leisure Recreation and Sport Management (Bachelor's Degree)	
幼兒保育系(四年制大學) Dept. of Early Childhood Educare (Bachelor's Degree)	
長期照護與管理系(四年制大學) Dept. of Long-Term Care and Management (Bachelor's Degree)	



### III. 附件資料 Appendix

附表 Appendix 1

## 吳鳳科技大學 111 學年度外國學生申請入學/轉學申請表 2022-2023 Application Form

※請務必先到網址完成填寫報名表

※Please go to the website and complete the registration form first

[https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign\\_admission.jspf](https://sais1.wfu.edu.tw/IISystem/school/foreign/foreign_admission.jspf)

※Please read carefully and fill out the application form clearly in print.

申請人請詳細閱讀，並以正楷填寫清楚。

#### I. Personal Information 個人資料

Applicant's Name 申請人姓名	Chinese (If applicable) 中文			photo here 在此黏貼 最近相片 (1"x2")
	English			
	(Surname)	(Given Name)		
※Please fill in your Chinese name if available. 如有中文名字請填入 ※Please fill in your English name as appeared on the passport 依護照姓名填寫				
Date of Birth 出生日期	Month 月 / Date 日 / Year 年	Birth Country 出生國家		Gender 性別 <input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女
Nationality 國籍		E-mail 電子郵件		
Mailing Address 通訊地址		Permanent Address 永久地址		
Telephone 電話	+ ( )	Cellphone 行動電話		
Applicant's Father 申請人父親	Name 姓名		Nationality 國籍	
Applicant's Mother 申請人母親	Name 姓名		Nationality 國籍	
Contact Person 聯絡人	Name 姓名		Relationship 與申請人關係	
	E-mail 電子郵件		Telephone 電話	

## II. Department (or graduate school) / program you intend to study?

擬申請就讀之系所及學位

<b>Department or Graduate school</b> 系所(組)名稱	(Please refer to the "Academic Program for International Students" in the Academic Year 請參考當學年度招收外籍生之系所)	Remark 備註
<b>Program 學制</b>	<input type="checkbox"/> Bachelor 四年制學士 <input type="checkbox"/> Master 碩士	
<b>Semester 班別</b>	<input type="checkbox"/> 秋季班 Fall semester <input type="checkbox"/> 春季班 Spring semester	

## III. Educational Background 教育背景

Academic Credentials 學歷證明	Name of School 學校名稱	City and Country 學校所在地	Major 主修學門	Minor 副修學門	Academic Credentials 學歷證明	Date Certificate Granted 取得日期
Secondary School 中等學校						
University/College 大學 / 學院						

## IV. Chinese Proficiency 中文語言能力

<b>Have you learned Chinese?</b> 是否學過中文?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	If yes, how many years have you formally studied Chinese? 曾學習中文幾年?	
		If yes, where did you study Chinese? (high school, college, language institute) 學習中文環境(高中、大學、語文機構)	
<b>Have you ever taken any Chinese proficiency test?</b> 您是否參加過中文語文能力測驗?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	If yes, what is the name of the test? 何種測驗?	
		Score 分數	
<b>Self-evaluation of Chinese Proficiency 中文語言能力自我評估</b>			
Listening 聽	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Speaking 說	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Reading 讀	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Writing 寫	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差

## V. English Proficiency 英文語言能力

<b>Have you ever taken any English proficiency test?</b> 您是否參加過英文語文能力測驗?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	If yes, what is the name of the test? 何種測驗	
		Score 分數	
<b>Self-evaluation of English Proficiency 英文語言能力自我評估</b>			
Listening 聽	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Speaking 說	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Reading 讀	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差
Writing 寫	<input type="checkbox"/> Excellent 優	<input type="checkbox"/> Good 佳	<input type="checkbox"/> Average 尚可 <input type="checkbox"/> Poor 差

## VI. Work Experience & Trainings 工作經驗及訓練

Do you have any work or other training experience? 是否有工作的經驗?	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	If yes, what's the name of the institution? 若是，請問服務機關為？	
		Job tenure 工作年資	

## VII. Additional Information 其他資料

Publication (If necessary, attach a list of publication) 著作(如有必要，請附一覽表)	
Health condition (If you have any major health problem or physical disability, please describe it) 健康情形(如有疾病或身心障礙情形，請敘明之) <input type="checkbox"/> good 佳 <input type="checkbox"/> average 尚可 <input type="checkbox"/> poor 差	

## VIII. Contact in Taiwan 在臺連絡人

Name 姓名		Telephone 電話	
E-Mail 電子郵件		Cellphone 手機	
Address 通訊地址			
在臺連絡人： Contact Person's Signature		日期： Date	

I certify that all information submitted in the admission process is my own work, factually true and honestly presented.

以上資料確由本人填寫，並經詳細檢檢查，保證誠實且正確無誤。

申請人(具結人)簽章 Applicant's signature \_\_\_\_\_

申請(具結)日期 Application Date \_\_\_\_\_

## 吳鳳科技大學外國學生繳交資料紀錄表 Application Checklist

申請系所 Department : \_\_\_\_\_

修讀學位 Program:  學士 Bachelor       碩士 Master

中文姓名 Full name in Chinese : \_\_\_\_\_

英文姓名 Full name in English : \_\_\_\_\_

聯絡電話 Telephone : \_\_\_\_\_ E-mail : \_\_\_\_\_

應繳交資料(提出申請表時請自行勾選下列已繳交項目)：

Required documents for application (Please place a check mark ✓ in the space provided)

繳交註記 Check Mark	項目 Items	數量 Quantity
	1. 繳交資料紀錄表 Application Checklist	1
	2. 入學申請表 Completed application form	1
	3. 護照影印本或其他國籍證明文件 Copy of passport (front page) or other equivalent verification of nationality.	1
	4. 具結書 Declaration	1
	5. 推薦書二封 (申請碩士班生繳交) Two letters of recommendation (only for Master degree program applicants)	2
	6. 畢業證書影本一份 (附經公證之中文或英文譯本) One photocopy of diploma (notarized copy should be provided if the original diploma is neither in English nor in Chinese.)	1
	7. 成績單影本一份 (附經公證之中文或英文譯本) One photocopy of transcript (notarized copy should be provided if the original diploma is neither in English nor in Chinese.)	1
	8. 財力證明書 Financial Statement	1
	9. 各系所規定應繳交資料(請註明) Additional documents required by individual program. (please specify) (1) _____ (2) _____ (3) _____ (4) _____	

※ 所有申請文件一律不退還，請自行保留備份。

No application document will be returned. If required, please make copies for your records.

## 吳鳳科技大學外國學生具結書 Declaration

**1. 本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。**

I hereby attest that I am qualified to apply for admission as an international student under the “Regulations Regarding International Students Undertaking Studies in Taiwan” as promulgated by the Ministry of Education, Republic of China (Taiwan)

**2. 本人保證符合以下其中之一：**

I hereby attest that I fulfill one of the following conditions:

- 具外國國籍且未曾具有中華民國國籍，於申請時亦不具僑生資格。

At the time of application, I am holding foreign nationality and have never held R.O.C. (Taiwan) nationality. Moreover, I do not have overseas Chinese student status.

- 具外國國籍及兼具中華民國國籍者，自始未曾在臺設有戶籍，並於申請時已連續居留海外6年以上者，且未曾以僑生身份在臺就學，具未於當年度接受海外聯合招生委員會分發。

At the time of application, I am holding both foreign and R.O.C. (Taiwan) nationalities but have never been registered as part of a household in Taiwan. Moreover, I have been living abroad continuously for more than 6 years, have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.

- 具外國國籍，具曾兼具中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿8年，並於申請時已連續居留海外6年以上者，且未曾以僑生身份在臺就學，具未於當年度接受海外聯合招生委員會分發。

I am holding foreign nationality and once had R.O.C. (Taiwan) nationality but have not been registered as part of household in Taiwan, as determined by the Ministry of Interior, for at least 8 years. I have been continuously living abroad for more than 6 years. Moreover, I have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.

- 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿6年以上者。

I am holding foreign nationality and permanent residence status in Hong Kong or Macao, and have no household registration in Taiwan, and have stayed in Hong Kong, Macao or overseas for more than 6 years at the time of application.

- 曾為大陸地區人民具外國國籍具未曾在臺設有戶籍，申請時已連續居留海外6年以上者。

Once with a foreign nationality from the People Republic of China, I had not had a household registration in Taiwan, and has been living abroad for more than 6 years at the time of application.

**3. 本人所提供之最高學歷證明(申請大學部者提出高中畢業證書、申請碩士班者提出大學畢業證書)，在畢業學校所在地國家均為合法有效取得畢業資格，並所持之證件相當於中華民國國內之各級合法學校授予之相當學位。**

The diploma granted by the educational institution I last attended is valid and has been awarded legally in the country where I graduated. The certificate is comparable to that which is awarded by certified schools in Taiwan.

4. 本人所提供之所有相關資料(包括學歷、護照及其他相關文件之正本及影本)均為合法有效之文件，如有不符規定或變造之情事，經查屬實及取消入學資格，且不發給任何有關之學分證明。

All of the documents provided (including diploma, passport and other relevant documents, original or copy) are valid. Should any documents be found to be invalid or false, my admission to WFU will be revoked, and no proof of attendance will be issued.

5. 本人取得入學許可後，在辦理報到時，須繳交我國駐外館處、行政院設立或指定之機構或委託之民間團體驗證之畢業證書及成績單(認證章)正本，始得註冊入學，屆時若未如期繳交，即由貴校取消入學資格，絕無異議。

At the time of registration, admitted applicants must provide the original academic degree diploma and transcripts verified by a Taiwanese overseas representative office, or verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan. If the related certificates cannot be submitted on time, the admissions offer will be revoked.

6. 本人不曾在台以外國學生身份完成高中學校學程，亦未曾遭中華民國國內大專院校退學。

I hereby certify that I did not complete a high school program in the R.O.C (Taiwan) under international student status, and I have never been expelled from any university or college in the R.O.C (Taiwan).

7. 本人瞭解「外國學生經入學學校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者，不得再依吳鳳科技大學外國學生申請入學規定申請入學」。

I understand that foreign students who have been expelled from a university or a college in the R.O.C. (Taiwan) are not eligible to apply for admission. Violation of this policy will result in the immediate cancellation of my admission or revocation of my status as a registered student.

8. 簡章中文版與英譯版語意有所差異時，以中文版為主。

If there should be any discrepancy or contradiction between the Chinese and translated English versions, the Chinese version shall prevail.

上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事，於入學後經查證屬實者，本人願意接受貴校註銷學籍處分，絕無異議。

I authorize WuFeng University to verify the information provided above. If any document is found to be false after admission, I have no objection to being deprived of registered student status.

申請人(具結人)簽章

Applicant's Signature

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申請(具結)日期

Application Date

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## 吳鳳科技大學文件驗證切結書

### Affidavit of admissions documents to be verified

考生 \_\_\_\_\_ 申請貴校 \_\_\_\_\_ 外國學生申請入學，保證  
(請填寫姓名) (請填寫申請系所)

於報到註冊時補交下列文件：

I, \_\_\_\_\_, applying for the \_\_\_\_\_ at  
(Full Name) (Department's Name)

WuFeng University, hereby promise that I will submit the following verified documents to WuFeng University at the time of registration.

Please confirm the following items and place a check mark (v) next to those documents to be submitted.

繳交註記 Check (v)	項目 Items
<input type="checkbox"/>	經駐外單位驗證之國外最高學歷證件正本一份 One original highest educational diploma authorized by the Taiwan Overseas Representative Office.
<input type="checkbox"/>	經駐外單位驗證之最高成績證明正本一份 One original highest educational transcript authorized by the Taiwan Overseas Representative Office.

若在報到時無法繳交經駐外單位驗證之學歷證明及成績單正本；本人願放棄錄取資格，絕無異議。  
 (※中英文以外之語文，應附經驗證之中文或英文譯本)

Furthermore, at the time of registration I will present my original diploma and transcript to WuFeng University. I understand that if I cannot submit the copies of the verified documents or the original diploma or transcript at the time of registration, my qualification for enrollment will be revoked.

(Note: if the original documents are not in English or Chinese, an English or a Chinese copy notarized by a Taiwanese overseas representative office is also required.)

切結人簽章

Applicant's Signature \_\_\_\_\_

切結日期

Application Date \_\_\_\_\_

## 財力保證書 Financial Guarantee

本人 \_\_\_\_\_ 與被保證人 \_\_\_\_\_ 關係是 \_\_\_\_\_  
(請填寫姓名) (請填寫被保證人姓名) (請填寫關係)

，提出最近三個月內經金融機構開具之足夠在臺就學之財力證明影本一份，**財力證明應有至少 6 個月之經常性財力 8,000 美金以上，且願擔保被保證人在吳鳳科技大學就學及生活所需一切費用支出。**

此致

吳鳳學校財團法人吳鳳科技大學

I, \_\_\_\_\_, and the applicant, \_\_\_\_\_  
(Full Name) (Applicant's Name)

Our relationship is \_\_\_\_\_,  
(relationship between applicant and guarantor)

hereby present the photocopy of a financial statement that demonstrates financial sustainability for studying in Taiwan **of which should be at least 8,000 USD** (issued by a financial institution within the past three months) **to sustain at least 6 months of studying**, and guarantee that the applicant's total living and tuition expenses while attending WuFeng University will be paid in full.

保證人(Guarantor):

護照(居留證)號碼 (Passport (ARC) No.):

聯絡電話 (TEL):

電子郵件 (E-mail):

具結日期 (Date):                      年(Y)                      月(M)                      日(D)



## 自傳 Autobiography

申請人 Applicant: \_\_\_\_\_

請以中文或英文撰寫約 500 字，敘述個人背景、求學動機、求學期間之讀書計畫等，以及完成學業後之規劃。

In the following space, please write a statement of approximately 500 words either in Chinese or in English, stating your background, motivations, study plan, and career plan after completion of your studies.

# 讀書計畫

## Study Plan

申請人 Applicant :

申請系所 Department :

## 外國學生申請入學推薦書

### International Student Admissions Recommendation Form

致推薦人 To the referee:

被推薦人目前申請就讀吳鳳科技大學，感謝您撥冗填寫本推薦書，請詳實填寫，以利審核工作進行。若有需要，可自行增加版面，謝謝您的配合。

This person is applying for admission to WuFeng University. We would appreciate receiving your opinions regarding this applicant. Please feel free to add pages to make additional comments. We sincerely thank you for your time and effort.

被推薦人姓名/ Name of Applicant:

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1. 您是何時認識被推薦人？您如何認識被推薦人？  
How long have you known the applicant? How do you know him/her?

2. 請您敘述被推薦人的優缺點。  
What are the applicant's strengths and weaknesses?

3. 其他推薦事項。  
Other recommendations:

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推薦人簽名 Referee's Signature:

職稱 Position:

服務單位 Institution:

電話 TEL:

電郵 E-mail:

日期 Date:

地址 Add.:

■ 如果我們有其他的問題，是否能與您聯絡？

May we contact with you if we have additional question? 是 Yes 否 No

■ 請將此表格放入信封中，並請於彌封處簽章。

Please enclose this form in an envelope and sign your name over the flap of the sealed envelope.

**寄件人 FROM**

寄件人姓名(Full Name in Chinese) \_\_\_\_\_

寄件人英文全民(Full Name in English) \_\_\_\_\_

寄件住址 (Address) \_\_\_\_\_

外國學生申請入學報名信封  
Application Cover Sheet

**TO：吳鳳科技大學國際暨兩岸事務中心 收**

**621303 嘉義縣民雄鄉建國路二段 117 號 中華民國，臺灣**

**International & Cross-Strait Affairs Center WuFeng University  
117, Sec 2, Chiankuo Rd., Minhsiung, Chiayi County 621303  
Taiwan, R.O.C.**

請將本表貼於報名信封袋上，以掛號郵寄。(海外地區建議使用 DHL 或 FedEx 等快遞服務)

Please attach this application cover sheet to the outside of the application package envelope, and send by registered mail or courier.

(DHL or FedEx is recommended for application packages mailed from overseas.)